

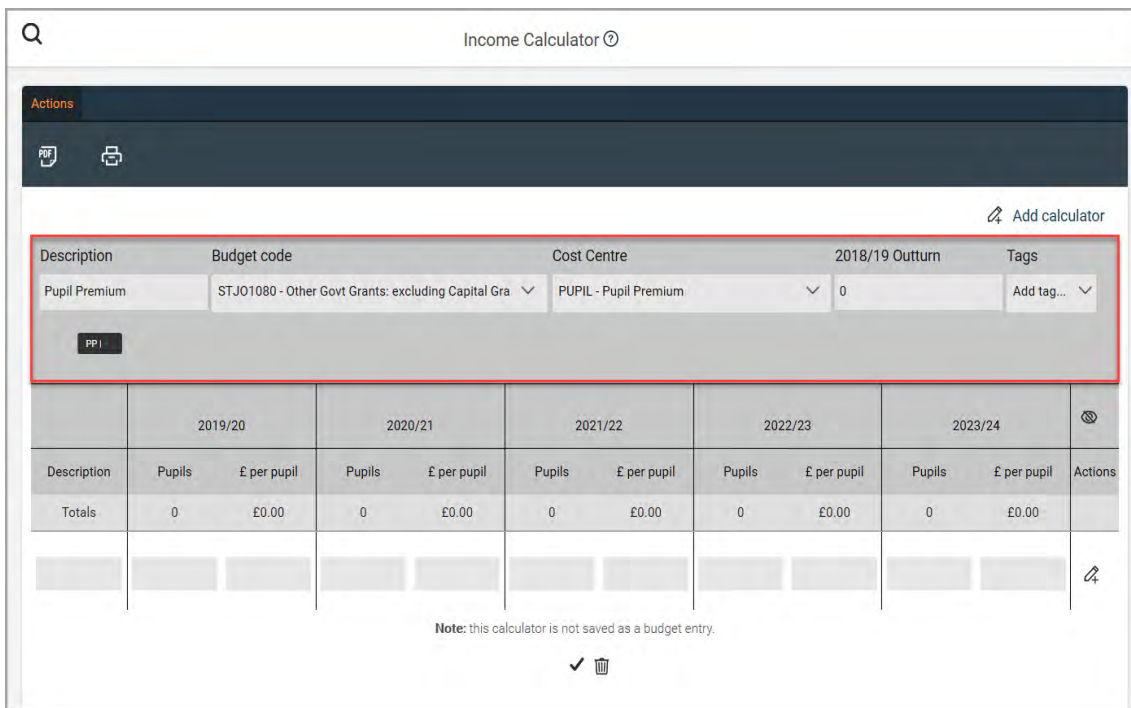
Calculate Income in IRIS Financial Planner

The Income Calculator is used to project future income and retaining justification for the projected figures. These projects can then be linked directly to budget entries to save dual processing.

All projects are budget specific in the same way as Budget entries. There is no limit to the number of calculators that can be created.

Creating an Income Calculation

1. Select **Planning > Income Calculator** from the sidebar menu. The **Income Calculator** page is displayed.



Income Calculator ⓘ

Actions

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🔗 Add calculator

Description	Budget code	Cost Centre	2018/19 Outturn	Tags
Pupil Premium	STJO1080 - Other Govt Grants: excluding Capital Gra	PUPIL - Pupil Premium	0	Add tag...

PP |

	2019/20		2020/21		2021/22		2022/23		2023/24		
Description	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Actions
Totals	0	£0.00	0	£0.00	0	£0.00	0	£0.00	0	£0.00	

Note: this calculator is not saved as a budget entry.

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2. Enter a **Description** for the income calculator, which will appear on applicable reports.
3. Select an applicable income **Budget Code** and **Cost Centre** from the drop-down lists, if required.
4. Enter any **Outturn** for the previous year then select any applicable analysis **Tags** from the drop-down list.
5. In the first line, enter a description relating to the income. Enter the number of **Pupils**, followed by the amount per pupil in the **£ per pupil** field.

- The number of pupils entered is automatically copied across to the remaining years in the budget and can be manually entered as required.

Actions											
Add calculator											
Description	Budget code				Cost Centre				2018/19 Outturn		Tags
Pupil Premium	STJO1080 - Other Govt Grants: excluding Capital Gra				PUPIL - Pupil Premium				0		Add tag...
PPI											
	2019/20		2020/21		2021/22		2022/23		2023/24		Actions
Description	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Actions
Totals	0	£0.00	0	£0.00	0	£0.00	0	£0.00	0	£0.00	
All Pupils	328	935	328	955	330	975	336	995	340	1005	

Note: this calculator is not saved as a budget entry.

- Once the required figures have been entered, click the **Add New** button on the far right of the line. The line will be saved, totals added, and a new blank line created.

Actions											
Add calculator											
Description	Budget code				Cost Centre				2018/19 Outturn		Tags
Pupil Premium	STJO1080 - Other Govt Grants: excluding Capital Gra				PUPIL - Pupil Premium				0		Add tag...
PPI											
	2019/20		2020/21		2021/22		2022/23		2023/24		Actions
Description	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Pupils	£ per pupil	Actions
All Pupils	328	935	328	955	330	975	336	995	340	1005	
Totals	328	£306,680.00	328	£313,240.00	330	£321,750.00	336	£334,320.00	340	£341,700.00	

Note: this calculator is not saved as a budget entry.

- To save the calculator as a budget entry, click the **Save** icon at the bottom of the page.
- You can create further income calculators for other areas of income by clicking the **Add Calculator** icon at the top of the page, as required.

Where to Get More Help and Information



Our currently available documentation can be found at the following address:

<https://psfinancials.zendesk.com/hc/en-us/categories/360000797219-User-Documentation>

You can also utilise information on our Support Portal at the following address:

<https://psfinancials.zendesk.com>



Providing Feedback on our Documentation

If you have any feedback, comments or suggestions regarding our documentation, please email:



documentation@psfinancials.com

DOCUMENT REFERENCE	DESCRIPTION
TM-171219-CIN-IFP-1.0	Initial release